

**1st December 2022**

To,  
**Ms. Ganga Lakshmi Mudda**

Dear **Ganga**,

**Sub: Offer of Internship**

We are delighted to extend our offer of employment to you and look forward to a mutually growing engagement. We hope you will enjoy your role and make significant contributions to the overall success of the company. Here are the details of your employment compensation package.

**Position:**

You will be designated as **Software Engineer - Trainee**. Your start date is **2nd December 2022**. You will work from the office in **Pune, India**.

**Internship:**

You will be on Internship for a period of 6 months from the date of joining.

**Salary:**

Your gross monthly stipend would be **INR 8,000.00 /- (Eight Thousand Only)**. You will be liable to pay all taxes and liabilities as required under Indian Tax Law if applicable. With the exception of the obligation to withhold taxes from your remuneration, the Company assumes no responsibility for your personal tax affairs.

**Working Hours:**

Working hours will be 10:00 am to 7:00 pm on Monday to Friday. Saturday and Sunday will be weekly off.

**Tea & Beverages:**

Tea will be provided by the company on all working days depending upon the availability. Additionally coffee and tea can be prepared inside the office.

**Dress Code:**

You are allowed to wear formals, business casuals and casuals unless the day's tasks require otherwise.

**Appreciation & Awards:**

You will be eligible for player of the quarter and player of the year award which includes award and / or reward based on your performance as a part of appreciation from the company.

**Deputation:**

In pursuance of your duties hereunder you are required to perform such services for Roxiler Systems Private Limited and its affiliated companies with further remuneration if agreed and accepted.

**Probation Period:**

You will be on probation for 6 Months. Your confirmation will be communicated to you in writing. Roxiler Systems Private Limited reserves the right to terminate your employment by giving 15 days notice in case your performance during the probation period is found unsatisfactory.

**Resignation:**

You shall have the right to resign from the services of the company by giving one month notice starting after a written resignation intimation to the management.

Sincerely,



**Mr. Sachin Kumbhojkar**  
Founder & COO

I agree with the terms stated in this offer

**Accepted by:**  
**Ms. Ganga Lakshmi Mudda**